



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS


30 June 2025

DIVISION MEMORANDUM
No. 325, s. 2025

**FINALIZATION AND VETTING OF MILESTONE-BASED PROGRAM
IMPLEMENTATION MONITORING AND EVALUATION (M&E) TOOLS FOR
ALTERNATIVE DELIVERY MODES (ADM) AND SPECIAL CURRICULAR
PROGRAMS (SCP's)**

To: Assistant Schools Division Superintendents
Chief Education Supervisor of CID
Chief Education Supervisor of SGOD
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads and Teachers
All Others Concerned

1. Relative to Regional Memorandum No. 472, s. 2025 and Regional Memorandum No. 411, s. 2025, this Office announces the list of participants in the Finalization and Vetting of Milestone -Based Program Implementation Monitoring and Evaluation (M&E) Tools for Alternative Delivery Mode (ADM) and Special Curricular Program (SCP's) on July 7-11, 2025 at M.I. Sevilla Resort, Barangay Domoit, Lucena City. Please see enclosure.
2. This memorandum serves as the travel authority of the concerned. The expenses incurred shall be subjected to the accounting rules from the MOOE of the division.
3. Immediate dissemination of this Memorandum is desired.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent

Encl. 1 List of Participants
Encl. 2 Indicative Program of Activities
Encl. 3 Program Management Team

To be indicated in the Perpetual Index under the following subject:

Issuances- Division Memorandum

DMN/ FINALIZATION AND VETTING OF MILESTONE-BASED PROGRAM IMPLEMENTATION MONITORING AND EVALUATION (M&E) TOOLS FOR ALTERNATIVE DELIVERY MODES (ADM) AND SPECIAL CURRICULAR PROGRAMS (SCP's)/ R2-144501/06/30/2025



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City

Telephone: (043) 722-1840 / 722-1796

Email Address: deped.batangas@deped.gov.ph

Website: www.depedbatangas.com



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



3 June 2025

Regional Memorandum
No. 411, s. 2025

**FINALIZATION AND VETTING OF MILESTONE-BASED
PROGRAM IMPLEMENTATION MONITORING AND
EVALUATION (M&E) TOOLS FOR ALTERNATIVE
DELIVERY MODE (ADM) AND SPECIAL
CURRICULAR PROGRAMS (SCP's)**

To **Schools Division Superintendents**

1. In support to the commitment in ensuring access to basic education for all learners through efficient and effective implementation of Alternative Delivery Mode (ADM) and in reference to DM-CT-2025-052, this Office through the Curriculum and Learning Management Division (CLMD) will hold the Finalization and Vetting of Milestone-Based Program Implementation Monitoring and Implementation (M&E) Tools for ADM and Special Curricular Programs on July 7-11, 2025 at a venue that will be announced through a separate issuance.
2. The goal of this activity is to finalize the developed milestone-based program implementation M&E tools for ADM and SCP's, as specified in the allocation and utilization of program support funds (PSF), in line with Pagkilalang Hiraya – the regional Rewards and Recognition (R&R) for outstanding program implementation. Specifically, this activity aims to:
 - a. validate, finalize and subject the milestone-based M&E tools, ensuring alignment with the specific guidelines for each program;
 - b. ensure consistency of the milestone-based M&E tools with the core principles and indicators of Pagkilalang Hiraya, considering actual scenarios in the program implementation; and
 - c. establish a clear system for data collection, reporting and evaluation using the finalized tools in aid of transparent and evidence-based M&E process.
3. Participants in this activity are the developers of the milestone-based program implementation M&E tools, select school heads and faculty members of school



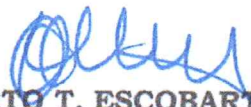


Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@depd.gov.ph
Website: depedcalabarzon.ph

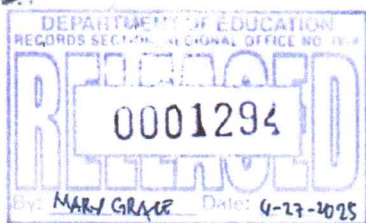


Certificate No. PHP QMS
22 93 0085

implementers of various programs. The list of participants, together with the Indicative Program of Activities, Program Management Team (PMT), and Terms of Reference (ToR) will be issued through a separate memorandum.

4. All expenses relative to the conduct of this activity, such as food and accommodation, honorarium of the resource speakers, and training and advocacy materials shall be charged against 2025 Flexible Learning Options – Alternative Delivery Mode (FLO-ADM) Funds in accordance with the Cash-Based Budgeting System and consistent with the General Provisions of the FY 2025 GAA. Meanwhile, transportation and incidental expenses may be charged against any available local funds, subject to the usual government accounting and auditing rules and regulations.
5. For questions and clarifications, you may contact Eugene Ray F. Santos, Education Program Supervisor, and Philips T. Monterola, Regional Coordinator-ADM, CLMD, via email at eugenerav.santos@deped.gov.ph and philips.monterola@deped.gov.ph.
6. Immediate dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
 Regional Director 



CLMD-RM-2025-472

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

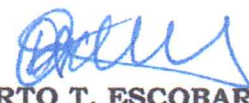
25 June 2025

Regional Memorandum
No. 472, s. 2025

ADDENDUM TO REGIONAL MEMORANDUM NO. 411, S. 2025

To **Schools Division Superintendents**

1. Pursuant to Regional Memorandum No. 411, s. 2025, titled Finalization and Vetting of Milestone-Based Program Implementation Monitoring and Evaluation (M&E) Tools for Alternative Delivery Modes (ADM) and Special Curricular Programs, scheduled on July 7–11, 2025, this Office, through the Curriculum and Learning Management Division (CLMD), announces that the activity will be held at M.I. Sevilla Resort, Barangay Domoit, Lucena City.
2. Enclosure 1 lists the participants in the activity. They are advised to bring a printed copy of the policy guidelines or issuances relevant to their respective programs, along with a laptop computer, for use during the series of workshops on milestone-based program implementation M&E tools. Participants are expected to arrive at the venue on July 7, 2025, at 8:00 a.m. The first meal to be served will be breakfast on the first day, and the last will be afternoon snacks on the final day of the activity.
3. Additionally, Enclosure 2 provides the Indicative Program of Activities. The composition of the Program Management Team (PMT) is outlined in Enclosure 3, while Enclosure 4 presents the Terms of Reference (ToR).
4. This memorandum serves as Travel Authority of the Regional Office Personnel involved in this activity.
5. For questions and clarifications, you may contact Eugene Ray F. Santos, Education Program Supervisor, and Philips T. Monterola, Regional Coordinator-ADM, CLMD, via email at eugeneray.santos@deped.gov.ph and philips.monterola@deped.gov.ph.
6. Immediate dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

02/RO06



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Certificate No. PHP QMS
22 93 0085



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

Enclosure 1. List of Participants

1. Early Language, Literacy and Numeracy (ELLN)

Program Owner: **CLMD**

Regional Focal Person: **Hazel Angelyn E. Tesoro**

| Position/Designation | SDO | Name |
|--|----------------|--------------------------|
| Division Focal Person | Lucena City | 1. Rowela M. Caperiña |
| Public School District Supervisor (PSDS) | Calamba City | 2. Rowena B. Cambel |
| School Head | Batangas City | 3. Angelina B. Peradilla |
| Teacher | Rizal Province | 4. Benjie U. Flores |
| | Imus City | 5. Jacqueline S. Gacias |

2. Special Program in Journalism (SPJ)

Program Owner: **CLMD**

Regional Focal Person: **Eugene Ray F. Santos**

| Position/Designation | SDO | Name |
|-----------------------|-----------------|---------------------------|
| Division Focal Person | Cavite Province | 6. Wenifreda S. Diquit |
| | Batangas City | 7. Leila Seco |
| | Quezon Province | 8. Abner Pureza |
| School Head | Cavite Province | 9. Orven Francis de Pedro |
| | Quezon Province | 10. Cynthia M. Tadong |
| Teacher | Cavite Province | 11. Arlene dela Costa |
| | Quezon Province | 12. Ethel A. Bartolo |

3. Special Program in Foreign Language (SPFL)

Program Owner: **CLMD**

Regional Focal Person: **Hazel Angelyn E. Tesoro**

| Position/Designation | SDO | Name |
|--|-------------------|-----------------------------|
| Division Focal Person | Tanauan City | 13. Victoria B. Burgos |
| Public School District Supervisor (PSDS) | Quezon Province | 14. Maria Lourdes Cabanag |
| School Head | Laguna Province | 15. Kristine P. Perez |
| | Tanauan City | 16. Vicente L. Ambalong Jr. |
| Teacher | Batangas Province | 17. Maryanne S. Tibayan |
| | Cavite Province | 18. Angelou R. Garcia |

4. Special Program in Science, Technology, Engineering, and Mathematics (SPSTEM) / Special Science Elementary School (SSES)

Program Owner: **CLMD**

Regional Focal Person: **Paul Gence L. Ocampo and Gilbert Cruz**

| Position/Designation | SDO | Name |
|--|-----------------|-------------------------|
| Division Focal Person | Tanauan City | 19.Dennis B. Masangcay |
| Public School District Supervisor (PSDS) | Tanauan City | 20.Emelda R. Delante |
| School Head | Cavite Province | 21.Ester M. Dolatre |
| Teacher | Calamba City | 22.Rowena Llanto Acosta |
| | Cavite Province | 23.Jennifer H. Icaro |

5. Special Program in Technical, Vocational Education (SPTVE)

Program Owner: **CLMD**

Regional Focal Person: **Virgilio O. Guevarra, Jr.**

| Position/Designation | SDO | Name |
|--|-----------------|----------------------------|
| Division Focal Person | Laguna Province | 24.Cristina Talambayan |
| Public School District Supervisor (PSDS) | Quezon Province | 25.Miel M. Pineda |
| School Head | Cavite Province | 26.Michael Andrew T. Gamba |
| Teacher | Quezon Province | 27.Nanette D. Ramirez |

6. Special Program in the Arts (SPA)

Program Owner: **CLMD**

Regional Focal Person: **Lowiesito O. Erni**

| Position/Designation | SDO | Name |
|--|-------------------|------------------------|
| Division Focal Person | Calamba City | 28.Joel Libranda |
| Public School District Supervisor (PSDS) | Rizal | 29.Sheila B. Penano |
| School Head | Batangas Province | 30.Reynaldo M. De Mesa |
| Teacher | Cavite Province | 31.Cristina N. Morales |
| | Quezon Province | 32.Annete B. Diamante |

7. Special Program in Sports (SPS)

Program Owner: **CLMD**

Regional Focal Person: **Lowiesito O. Erni**

| Position/Designation | SDO | Name |
|--|--------------------|-----------------------------|
| Division Focal Person | General Trias City | 33.Chereyna R. Guantia |
| Public School District Supervisor (PSDS) | General Trias City | 34.Christopher Luna |
| School Head | General Trias City | 35.Cecilia Papa |
| Teacher | General Trias City | 36.John Reck L. Niepes |
| | General Trias City | 37.John Patrick B. Majerano |

8. School Library and Library HubProgram Owner: **CLMD**Regional Focal Person: **Dianne Catherine T. Antonio**

| Position/Designation | SDO | Name |
|--|-------------------|-----------------------------|
| Division Focal Person | Batangas Province | 38. Rosalinda A. Mendoza |
| Public School District Supervisor (PSDS) | Batangas Province | 39. Agrifina Dirain |
| | Batangas Province | 40. Sara Saguin |
| School Head | Batangas Province | 41. Maria Celita B. De Leon |
| Teacher | Batangas Province | 42. Gemma V. Atienza |

9. Division Learning Resource SectionProgram Owner: **CLMD**Regional Focal Person: **Dianne Catherine T. Antonio**

| Position/Designation | SDO | Name |
|--|-------------------|------------------------------|
| Division Focal Person | San Pablo City | 43. Henry P. Contemplacion |
| Public School District Supervisor (PSDS) | Batangas Province | 44. Conie Hernandez |
| School Head | Batangas Province | 45. Marilou T. Sara |
| Teacher | Batangas Province | 46. Irene M. Casapao |
| | Batangas Province | 47. Ma. Rudelee L. Masangkay |

10. Madrasah EducationProgram Owner: **CLMD**Regional Focal Person: **Emelia P. Crescini**

| Position/Designation | SDO | Name |
|--|-------------|----------------------------|
| Division Focal Person | Cavite City | 48. Ricardo P. Makabenta |
| Public School District Supervisor (PSDS) | Laguna | 49. Eva Marie S. Cambe |
| School Head | Laguna | 50. Czarina S. Rasco |
| Teacher | Laguna | 51. Chinky Ruth M. Marilag |
| | Rizal | 52. Lilibeth D Martinez |

11. Multigrade ProgramProgram Owner: **CLMD**Regional Focal Person: **Emelia P. Crescini**

| Position/Designation | SDO | Name |
|--|--------------------|-------------------------|
| Division Focal Person | Batangas City | 53. Ricky M. Realingo |
| Public School District Supervisor (PSDS) | Quezon Province | 54. Lilia B. Diasanta |
| School Head | General Trias City | 55. Imelda S. Arevalo |
| Teacher | Quezon Province | 56. Estrella D. Ergina |
| | Quezon Province | 57. Annie A. Coronacion |

12. Special Needs Education (SNED)Program Owner: **CLMD**Regional Focal Person: **Philips T. Monterola**

| Position/Designation | SDO | Name |
|--|-----------------|----------------------------|
| Division Focal Person | Quezon Province | 58.Joan Alejaida R. Mauhay |
| Public School District Supervisor (PSDS) | Quezon Province | 59.Ma. Carla M. Caraan |
| School Head | Quezon Province | 60.Gilbert Forbes |
| Teacher | Lucena | 61.Christine Joy L. Onate |

13. Alternative Learning System (ALS)Program Owner: **CLMD**Regional Focal Person: **Philips T. Monterola**

| Position/Designation | SDO | Name |
|--|-------------------|-----------------------------|
| Division Focal Person | Tayabas City | 62.Mildred Z. Galleno |
| Public School District Supervisor (PSDS) | Batangas Province | 63.Rosemarie A. Encarnacion |
| School Head | Tayabas City | 64.Lorynell De Sagun |
| Teacher | | 65. |

14. Alternative Delivery Mode (ADM)**15. Modified In-School, Off-School Approach (MISOSA)****16. Open High School (OHS)****17. Night School****18. E-Impact****19. DPES**Program Owner: **CLMD**Regional Focal Person: **Philips T. Monterola**

| Position/Designation | SDO | Name |
|--|-------------------|-----------------------------------|
| Division Focal Person | Cavite Province | 66.Josephine Monzaga |
| Public School District Supervisor (PSDS) | Lucena City | 67.Larywell Enriquez |
| School Head | Batangas Province | 68.Marcela A. Agdan |
| Teacher | Batangas Province | 69.Maria Muriel L. Manza-De Roxas |

20. Home Schooling (HS)Program Owner: **CLMD**Regional Focal Person: **Philips T. Monterola**

| Position/Designation | SDO | Name |
|--|-------------------|------------------------------------|
| Division Focal Person | Lucena City | 70. Larywell Enriquez |
| Public School District Supervisor (PSDS) | Bernarda M. Reyes | 71. Bernarda M. Reyes |
| School Head | Batangas Province | 72. Marcela A. Agdan |
| Teacher | Batangas Province | 73. Maria Muriel L. Manza-De Roxas |

21. Rural Farm School (RFS)Program Owner: **CLMD**Regional Focal Person: **Virgilio O. Guevarra, Jr.**

| Position/Designation | SDO | Name |
|--|-----------------|-------------------------|
| Division Focal Person | Quezon Province | 74. Carmen H. Macatugob |
| Public School District Supervisor (PSDS) | Laguna | 75. Emmard M. Hermosura |
| Teacher | Lucena City | 76. Renzdolf Villanueva |
| | Rizal | 77. Jeffrey Erni |

22. Indigenous Peoples Education (IPed)Program Owner: **CLMD**Regional Focal Person: **Margaret P. Musa**

| Position/Designation | SDO | Name |
|--|-----------------|----------------------------|
| Division Focal Person | Antipolo City | 78. Jean L. Danga |
| Public School District Supervisor (PSDS) | Rizal | 79. Rizaldy R. Cristo |
| School Head | Batangas City | 80. Leoncia B. Espina |
| Teacher | Antipolo City | 81. Reynaldo P. Lozano Jr. |
| | Quezon Province | 82. Emelita O. Mallari |

23. School-Based Feeding Program (SBFP)Program Owner: **ESSD**Regional Focal Person: **Johnalen Aira S. Soberano**

| Position/Designation | SDO | Name |
|--|-----------------|---------------------------|
| Division Focal Person | Calamba City | 83. Cyril Paner |
| Public School District Supervisor (PSDS) | Santa Rosa City | 84. Rowena N. Cruz |
| School Head | Cavite Province | 85. Priscila D. Cabigting |
| Teacher | Imus City | 86. Jayson C. Talon |

24. Education FacilitiesProgram Owner: **ESSD**Regional Focal Person: **Jamaica Rose G. Rolloque**

| Position/Designation | SDO | Name |
|-----------------------------|--------------------|------------------------|
| Division Focal Person | Tayabas City | 87. Jaypee A. Escobar |
| School Head | San Pablo City | 88. Alfe Y. Jacobe |
| Teacher | Dasmariñas City | 89. Aiza M. Bulaon |
| | General Trias City | 90. Abhram P. Colocado |

25. Partnership & Linkages and other Program (Youth Formation and Guidance Support Services)

Program Owner: **ESSD**

Regional Focal Person: **Ramil G. Ginete**

| Position/Designation | SDO | Name |
|--|--------------|-------------------------------|
| Division Focal Person | Tayabas City | 91. Joan Kathleen M. Talabong |
| Public School District Supervisor (PSDS) | Tayabas | 92. Maria Corazon A. Borbon |
| School Head | Tayabas City | 93. Larvin O. Labrada |
| Teacher | Tayabas City | 94. John Menard Lavadia |
| | Tayabas City | 95. Glenda A. Capistrano |

26. School Sports Program

Program Owner: **ESSD**

Regional Focal Person: **Joseph Tito N. Ocampo**

| Position/Designation | SDO | Name |
|-----------------------|-------------------|--------------------------|
| Division Focal Person | Rizal | 96. Benito Picones |
| School Head | Batangas Province | 97. Aprilito De Guzman |
| Teacher | Laguna | 98. Luceline C. Dinglasa |
| | Batangas Province | 99. Maricris M. Magsino |

27. Medical Health Unit

Program Owner: **ESSD**

Regional Focal Person: **Pearl Oliveth S. Intia**

| Position/Designation | SDO | Name |
|--|-----------------|----------------------------|
| Division Focal Person | Quezon Province | 100. Jenny Lyn V Barrantes |
| Public School District Supervisor (PSDS) | Tayabas City | 101. Ronan R. Ranillo |
| Teacher | Quezon Province | 102. Gilbert C. Alva |
| | Tayabas City | 103. Lorelie A. Jasul |

28. School Governance Council

Program Owner: **FTAD**

Regional Focal Person: **Andrea Mabel E. Abrencillo**

| Position/Designation | SDO | Name |
|-----------------------|-----------------|--------------------------|
| Division Focal Person | Quezon Province | 104. Michelle G. Duma |
| Teacher | | 105. John Menard Lavadia |

29. Disaster Risk Reduction and Management (DRRM)

Regional Focal Person: **Wilbert C. Ulpindo**

| Position/Designation | SDO | Name |
|--|-----------------|-----------------------------|
| Division Focal Person | Lucena City | 106. Preciosa Marie T. Alba |
| Public School District Supervisor (PSDS) | San Pablo City | 107. Manfredo Z. Guitang |
| School Head | Lipa City | 108. Raymund P. Bautista |
| Teacher | Lucena City | 109. Preciosa Marie T. Alba |
| | Quezon Province | 110. Arvin P. Repaso |

30. Learner Rights and Protection Office (LRPO)Program Owner: **ESSD**Regional Focal Person: **Rochelle May Nisola**

| Position/Designation | SDO | Name |
|--|-------------------|----------------------------|
| Division Focal Person | Batangas Province | 111. Rosemarie J. Gonzales |
| Public School District Supervisor (PSDS) | Laguna | 112. Florentina C. Rancap |
| School Head | Quezon Province | 113. Gregorio Racelis |
| Teacher | Quezon Province | 114. Vigilina A. De Vera |
| | Quezon Province | 115. Luzviminda P. Ware |

31. Gender And Development (GAD) ProgramProgram Owner: **HRDD**Regional Focal Person: **Nadina G. Gatón**

| Position/Designation | SDO | Name |
|--|-------------|-----------------------------|
| Division Focal Person | Lucena City | 116. Karina R. Bautista |
| Public School District Supervisor (PSDS) | Lucena City | 117. Pablito Alay |
| School Head | Lucena City | 118. Maria Corazon A. Rubio |

32. Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME)-HRMProgram Owner: **HRDD**Regional Focal Person: **Nadina G. Gatón**

| Position/Designation | SDO | Name |
|--|-----------------|----------------------------|
| Division Focal Person | Dasmariñas City | 119. Renante O. Salimbao |
| Public School District Supervisor (PSDS) | Lucena City | 120. Reymark Queano |
| School Head | Quezon Province | 121. Grace Urbien-Salvatus |

33. Continuing Professional Development (CPD) Accreditation/ Quality Assured Professional Development (PD) ProgramsProgram Owner: **HRDD**Regional Focal Person: **Bryan A. Pobe**

| Position/Designation | SDO | Name |
|--|-------------------|------------------------|
| Division Focal Person | Batangas City | 122. Alvin P. Metrillo |
| Public School District Supervisor (PSDS) | Batangas Province | 123. Eleazar Magsino |
| School Head | Laguna | 124. Evelyn P. Navia |

34. School Learning Action Cell (SLAC)Program Owner: **HRDD**Regional Focal Person: **Bryan A. Pobe**

| Position/Designation | SDO | Name |
|--|-------------------|-----------------------------|
| Division Focal Person | Tanauan City | 125. Edgar Marshall Brinas |
| Public School District Supervisor (PSDS) | Quezon Province | 126. Rejulios Villenes |
| School Head | Batangas Province | 127. Movita O. Cruzat |
| Teacher | Lucena City | 128. May Grace Salazar |
| | Quezon Province | 129. Shiela Nina Rea-Santes |

35. Basic Education Research Fund (BERF)Program Owner: **PPRD**Regional Focal Person: **Randie B. Atienza**

| Position/Designation | SDO | Name |
|--|-------------------|------------------------------|
| Division Focal Person | Cavite Province | 130. May Anne Joy D. Romanes |
| Public School District Supervisor (PSDS) | Rizal | 131. Karl Erickson I. Eborá |
| School Head | Batangas Province | 132. Gloria C. Salazar |
| Teacher | Laguna Province | 133. Icy Princess A. Trencio |
| | Biñan City | 134. Maria Elena B Hernandez |

Members of the Program Management Team

| Position | Name |
|------------------------------|-------------------------------------|
| Teaching Aid Specialist | 135. Lhovie C. Damian |
| Librarian | 136. Nenette Arcelle Joy P. Larinay |
| Administrative Assistant | 137. Neal Protacio |
| | 138. Redynn A. Bernales |
| Contract of Service-ALS | 139. John Christian Galvez |
| Regional Coordinator | 140. Philips T. Monterola |
| | 141. Gilbert Cruz |
| | 142. Joseph Tito N. Ocampo |
| | 143. Eugene Ray F. Santos |
| Education Program Supervisor | 144. Virgilio O. Guevarra, Jr. |
| | 145. Emelia P. Crescini |
| | 146. Dianne Catherine T. Antonio |
| | 147. Paul Gence Ocampo |
| | 148. Margaret P. Musa |
| | 149. Lowiesito Erni |
| | 150. Hazel Angelyn E. Tesoro |
| | 151. Andrea Mabel E. Abrencillo |
| | 152. Nadina Gatón |
| | 153. Bryan A. Pobe |
| | 154. Randie B. Atienza |
| Nutritionist | 155. Johnalen Aira S. Soberano |
| Engineer | 156. Jamaica Rose G. Rolloque |
| Project Development Officer | 157. Ramil G. Ginete |
| | 158. Wilbert C. Ulpindo |
| | 159. Rochelle May Nisola |
| Medical Officer | 160. Pearl Oliveth S. Intia |

Chief Education Supervisors of the Curriculum Implementation Division

| SDO | Complete Name |
|-------------------|-------------------------------|
| Antipolo City | 161. Cristina C. Salazar |
| Bacoór City | 162. Editha B. Gregorio |
| Batangas City | 163. Sacoro R. Comia |
| Batangas Province | 164. David M. Nuay |
| Binan City | 165. Mary Ann L. Tatlongmaria |
| Cabuyao City | 166. Edna F. Hemedez |
| Calamba City | 167. Mariliza T. Espada |
| Cavite City | 168. Regin Rex P. Tosco |
| Cavite Province | 169. Elpidia B. Bergado |

| | |
|--------------------|---------------------------------|
| Dasmariñas City | 170. Gemma G. Cortez |
| General Trias City | 171. Laura O. Garcia |
| Imus City | 172. Glenda Ds Catadman |
| Laguna | 173. Orlando T. Valverde |
| Lipa City | 174. Lorna R. Medrano |
| Lucena City | 175. Myla K. Mendiola |
| Quezon Province | 176. Lorena S. Walangsumbat |
| Rizal | 177. Rosemarie C. Blando |
| San Pablo City | 178. Vincent Emmanuel L. Ilagan |
| San Pedro City | 179. Erma S. Valenzuela |
| Santa Rosa City | 180. Luhinia M. Ofren |
| Sto. Tomas City | 181. Jhomar C. Sor |
| Tanauan City | 182. Julius Rhyann M. Quine |
| Tayabas City | 183. Edwin R. Rodriguez |

Functional Division Chiefs

| Functional Division | Name |
|---|-----------------------------|
| Curriculum and Learning Management Division | 184. Viernalyn M. Nama |
| Education Support Services Division | 185. Eduarda M. Zapanta |
| Field Technical Assistance Division | 186. Michael Gerard R. Alba |
| Quality Assurance Division | 187. Luz E. Osmena |
| Human Resource Development Division | 188. Gisela N. Ulpina |
| Policy, Planning and Research Division | 189. Elino S. Garcia |
| Administrative Services Division | 190. Anne Geralyn T. Pelias |
| Finance Division | 191. Marites L. Gloria |

Regional Office Top Management

| Position | Name |
|-----------------------------|--|
| Regional Director | 192. Atty. Alberto T. Escobarte, CESO II |
| Assistant Regional Director | 193. Loida N. Nidea, Ces0 V |



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

Enclosure 2. Indicative Program of Activities

**Finalization and Vetting of Milestone-Based Program Implementation Monitoring and Implementation (M&E) Tools
for ADM and Special Curricular Programs**

July 7-11, 2025 | M.I. Sevilla Resort located at Barangay Domoit, Lucena City

| Day & Time | Day 1 | Day 2 | Day 3 | Day 4 | Day 5 |
|----------------------|---|--|---|---|---|
| 8:00-8:30 | Opening Program | Management of Learning | Management of Learning | Management of Learning | Management of Learning |
| 8:30-9:30 | Plenary Session 1 Ensuring Coherence, Accountability, and Continuous Improvement: Anchoring Milestone-Based M&E on the DepEd Total Quality Management (TQM) Framework and the BEMEF | Plenary Session 3 Finalization of Policy Guidelines and the Milestone-based Program Implementation Monitoring and Evaluation (M&E) Tools | Breakout Session 2 Finalization of Milestone-based Program Implementation M&E Tools | Breakout Session 2 Presentation and Giving of Feedback | Breakout Session 4 Completion of Documentary Requirements per Program |
| 9:30-10:00 | Health Break | Health Break | Health Break | Health Break | Health Break |
| 10:00-12:00 | Continuation of Session 1 | Breakout Session 1 Revisiting the Milestone-based Program Implementation M&E Tools | Breakout Session 2 | Breakout Session 3 Enhancement and Refinement of the Milestone-based Program Implementation M&E Tools | Plenary Session 2 House Clearing and Exit Conference |
| 12:00-1:00 | Lunch Break | Lunch Break | Lunch Break | Lunch Break | Lunch Break |
| 1:00-2:30 | Plenary Session 2 Data Integrity in Education Programming: Statistical Foundations, Indicator Computation, and Legal Soundness in Monitoring and Evaluation Tools | Continuation of Breakout Session 1 | Breakout Session 2 | Breakout Session 3 | Closing Program |
| 2:30-3:00 | Health Break | Health Break | Health Break | Health Break | Health Break |
| 3:30-5:00 | Continuation of Session 2 | Continuation of Breakout Session 1 | Breakout Session 2 | Breakout Session 3 | |
| Learning Facilitator | Eugene Ray F. Santos | Philips T. Monterola | Regional Program Focal Persons | Regional Program Focal Persons | Regional Program Focal Persons |
| Note Take | Lhovie C. Damian | Nenette Arcelle Joy P. Larinay | | | Redgym A. Bernales |
| Output of the Day | No Intended Output | Fully developed milestone-based M&E Tool per program | Finalized milestone-based M&E Tool per program | Ready-to-Print M&E Tool per program | Completion Documents |



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

Enclosure 3. Program Management Team

**Finalization and Vetting of Milestone-Based Program Implementation
Monitoring and Implementation (M&E) Tools
for ADM and Special Curricular Programs**

July 7-11, 2025 | M.I. Sevilla Resort located at Barangay Domoit, Lucena City

Chairperson : Viernalyn M. Nama, Chief Education Supervisor

Vice Chairperson: Eugene Ray F. Santos, Education Program Supervisor
Philips T. Monterola, Regional Coordinator

Members : Dianne Catherine T. Antonio, Education Program Supervisor
Emelia P. Crescini, Education Program Supervisor
Hazel Angelyn E. Tesoro, Education Program Supervisor
Margaret P. Musa, Education Program Supervisor
Virgilio O. Guevarra, Jr., Education Program Supervisor
Lowiesito Erni, Education Program Supervisor
Paul Gence Ocampo, Education Program Supervisor
Gilbert Cruz, Regional Coordinator

Secretariat: Lhovie C. Damian, Teaching Aid Specialist
Nenette Arcelle Joy P. Larinay, Librarian
Neal Protacio, Administrative Assistant
Redgynn A. Bernales, Administrative Assistant
John Christian Galvez, CoS-ALS



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Certificate No. PHP QMS
22 93 0085



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

Enclosure 4. Terms of Reference

The CLMD shall be responsible for the entire conduct of the activity from venue to the logistics needed:

The RTWG shall:

- craft the proposal, memorandum, and RBA;
- coordinate with the workshop venue management and prepare the contract for the event;
- coordinate with the Supplies Officer for the supplies needed;
- conduct meetings with the facilitator;
- lead the review and evaluation of the presentation to be used for the activity;
- oversee the conduct of the activity;
- provide workshop templates; and
- lead the team for the conduct of debriefing sessions.
- prepare the completion report;
- request preparation of contract and supplies;
- prepare the room listing;
- coordinate with the moderator regarding the materials needed for the workshop and the documents that needed to be accomplished daily;
- prepare the documents needed for liquidation;
- prepare and print certificates of recognition, participation, and appearance; and
- submit the needed requirements to respective functional divisions after the conduct of the activity.

The Facilitators shall:

- introduce the guests;
- lead the FGD;
- provide instructions and inputs during the workshop;
- facilitate the collection and presentation of outputs;
- give the synthesis;
- ensure maximum participation of the participants; and
- address all concerns of the day (i.e., health, food restrictions, accommodation, etc.)

The Consultants/Resource Persons shall:

- discuss and provide inputs about the topic;
- clarify areas of improvements in the school paper;
- suggest workshop templates;
- provide instructions and inputs during the workshops;
- ensure maximum participation of the participants;
- address all concerns about the topics; and
- Provide feedback and recommendations for enhancement of outputs of the participants.

The Minute Takers shall:

- document agreements, issues, concerns, and important activities, that happened during the workshop.

The Participants shall:

- Observe punctuality at all times
- Participate actively in the discussion
- Comply and submit the intended outputs in each session